

Junior Research Fellowship in Modern Languages

Lady Margaret Hall, University of Oxford

1 The Fellowship

This new **Junior Research Fellowship (JRF)** at Lady Margaret Hall (LMH) is intended as a career development post for an early career academic. It provides a three-year opportunity to develop independent research alongside gaining some experience and training in tutorial teaching. The successful applicant will be provided with a mentor, who will offer career guidance and general advice.

This post is funded for three years through the generosity of an alumna of the College (Nicky Manby, née Croome, French and German, 1976) and it has been established in the context of the College's strategy to enhance its own academic provision, to provide new opportunities for career development and to develop links between the world of teaching and research.

The person appointed would be expected to conduct significant research in any area of Modern Languages, including, for example, language, literature, visual arts, material culture. The person appointed will be expected to undertake up to two hours a week of undergraduate tutorial teaching in Modern Languages for the College. S/he will help with the organisation and promotion of Modern Languages at LMH and will play a full role in the intellectual and social life of the College. The College would also expect the Research Fellow to engage with the academic activities of the Faculty of Modern Languages.

2 Background and Context

LMH was founded in 1878 to make academic study in Oxford available to women for the very first time, living and working together in an academic community. Today the College is as firmly committed as ever to extending equality of educational opportunity to an increasingly diverse and international group of students and teachers enabling them to work together and share in the intellectual, cultural and community life of LMH. Since the College was founded, those leading it have understood that advanced scholarship has the capacity to transform contemporary society.

The Fellow will be required to give, at least annually, a lecture or seminar in the College on the research activity undertaken and its broader context, to a wider general audience of, *inter alia*, undergraduate and graduate students of the College, and alumni and friends. In this respect, participation by the Fellow in policy discussions through panels, and other speaking platforms that reach the policy makers and actors in the field of non-violent conflict resolution, will be an important part of the Fellow's work.

3 Modern Languages at LMH

We currently have three Fellows in Modern Languages: Professor Marie-Chantal Killeen (French), Dr Hanne Eckhoff (Slavonic Studies and Linguistics) and Professor Xon de Ros (Spanish). We are also supported by LMH College Lecturers: in Italian, Dr Francesca Southerden (Fellow of Somerville) and, in German, Professor Ben Morgan (Fellow of Worcester). We have 42 students studying for [undergraduate degrees \(sole and joint\) in Modern Languages](#), in addition to the languages stated above, we support joint applications with Czech, Polish, Modern Greek and Portuguese. Joint degrees include Classics, English, Philosophy and History.

4 Duties

The Research Fellow's duties will be:

- To conduct and publish research.
- To teach Modern Languages to LMH undergraduates for two hours a week during term.
- To give, at least annually, a lecture or seminar in the College on the research activity undertaken.
- To play a full role in the intellectual life of the College.
- To assist the Modern Languages tutors in the undergraduate admissions exercise.
- To undertake training for tutorial teaching and admissions interviewing as required.
- To participate and support LMH's undergraduate access and recruitment activities, including Open Days.
- To undertake administrative tasks directly associated with the post, supported by the Academic Office.
- To act as Graduate Adviser to suitable graduate students at LMH enrolled on degrees in the University.

It is hoped that the successful candidate will take up the post no later than 1 October 2023.

The person appointed will work under the direction of Professor Marie-Chantal Killeen and the Senior Tutor. Mentoring will be offered by a colleague closest to the language/subject area of the postholder. The postholder will be expected to reside in Oxford for the eight weeks of full term, and in the ninth and tenth weeks of Michaelmas Term if the postholder is interested in and invited to participate in the undergraduate admissions exercise. The person appointed may not take on any additional teaching obligations or other remunerated employment during the course of the Research Fellowship without the approval of the Academic Policy Committee.

The Fellow will be required to present to the College a copy of any publication arising from study or research undertaken during the tenure of the Fellowship, and to submit an annual report on progress to the Governing Body of the College via the Academic Policy Committee.

5 Salary and Benefits

The salary will be on the Grade 7 scale, starting at £34,308 per annum, at current rates; any teaching above two hours will be paid at the Senior Tutors' Committee agreed hourly rate.

The Research Fellow will be entitled to all meals (Common Table rights) whenever the kitchens are open.

An accommodation allowance of £5,250 will be available which may be used to cover the cost of single person accommodation in College if available.

An annual research allowance of £1,669 will be available, with expenses reimbursed via the Academic Registrar.

All College staff are offered a free annual flu jab, administered at work.

Help with Childcare costs - The College operates Childcare Salary Sacrifice schemes to help meet the costs of nursery, child-minders, nanny and after school club costs.

Parking - There is parking facility available on site.

Cycle to Work Bicycle Purchase Scheme - The College subscribes to the cycle to work scheme for the purchase of a bicycle and associated safety equipment, offering discounts on purchase price and an interest-free loan over 12 months.

Bus and Train Season Tickets - Help can be given to purchase discounted bus and train passes, repaid over 12 months.

Eye Tests for VDU - You will be entitled to have your eye test paid for. If you require spectacles specifically for VDU use, the College will contribute towards the cost.

Sports Facilities - The College has a small on-site gym which is available for staff use (for a small fee). Staff may also apply to join many of the sports clubs available through the University of Oxford, though priority is given to students. Further information is available at www.sport.ox.ac.uk/oxford-university-sports-facilities

Further information about the College can be found at <https://www.lmh.ox.ac.uk/>

6 Qualifications

Applicants should either have successfully completed a doctorate **or** have a Master's degree and be well advanced in the process of completing a doctoral thesis. Candidates should additionally have a project which they intend to complete in the period of the

Fellowship. **The award is intended to support a recently post-doctoral candidate.** Candidates who have not previously taught at Oxford will be expected to familiarise themselves with the syllabus. Details of the syllabus can be found [here](#).

7 Selection Criteria

- High level of academic achievement relative to career stage.
- Importance, clarity, and feasibility of proposed research.
- Tutorial teaching potential and an interest in teaching.
- Ability and willingness to contribute to the intellectual life of the College.
- The organisational skills to fulfil the administrative demands of the post.

8 Method of Application

Applications should be made by email and should include a brief covering letter as well as a curriculum vitae no longer than 3 pages with 2 cm margins and a 11-point font, which should contain the following information:

- a list of published work
- a brief description of current research
- an outline (no more than 500 words) of the research proposal for the period of the JRF
- details of any previous teaching experience.

Should you be shortlisted, you will need to ask two referees, to write directly via email to Mrs Jo White academic-recruitment@lmh.ox.ac.uk. References must be sent by email from an institutional email address. A copy of the further particulars should be passed to referees, and the Selection Committee would like to take this opportunity to thank referees for their help.

Referees should be aware that under the 1998 Data Protection Act, the references they provide will be regarded as disclosable to the subject of the reference unless marked “strictly confidential” at the top of the letter itself.

Completed applications including the (optional) equal opportunities form, should be sent by email to Mrs Joanna White academic-recruitment@lmh.ox.ac.uk to arrive no later than noon on Friday **30 June 2023**.

All applicants will be sent an emailed confirmation of receipt of their application as soon as possible after it arrives. This will be sent to the email address given in the

application unless specified otherwise by the applicant. Please state clearly in your application if email communication is problematic for you.

Shortlisted candidates will be invited for interview at LMH, likely during the week commencing **10 July 2023***** They will be asked to submit a sample of their written work. This can be an article or chapter, published or unpublished, but should be chosen to best showcase recent work. It should be between 8,000 and 10,000 words.

Further details about interviews will be provided in advance. Informal enquiries about the post should be addressed to the Senior Tutor, Dr Anne Mullen, senior.tutor@lmh.ox.ac.uk

Please note that any personal data submitted to Lady Margaret Hall as part of the job application process will be processed in accordance with the GDPR and related UK data protection legislation. For further information, please see the LMH Privacy Notice at: <https://www.lmh.ox.ac.uk/privacy-notice>

Lady Margaret Hall is an Equal Opportunities Employer