

## **Further Particulars**

### **Stipendiary Lectureship in Biochemistry (4 hours/week)**

#### **Duties**

The postholder will be replacing Prof. Phil Biggin who will be on sabbatical in 2023-24. The selected candidate will be required as part of the ordinary duties of the post to provide tutorial teaching in a range of topics in Biochemistry to undergraduates reading for the M.Biochemistry degree under the guidance of Dr Rachael Bashford-Rogers. Additional duties beyond the organisation of teaching in Biochemistry will include the pastoral supervision of undergraduates, liaising as required with our Wellbeing team. The Lecturer will coordinate with Dr Bashford-Rogers on the setting and marking of College tests ('Collections'); conduct termly progress reviews with undergraduates, and may be required to help in the admissions process in December.

The Lecturer may primarily teach topics in biophysics, cell biology and molecular cell biology to 1st year Biochemistry undergraduates. He/she will also teach a range of more specialist topics to 2<sup>nd</sup> and 3<sup>rd</sup> year biochemists.

Further information on the Biochemistry syllabus is available at:

<https://www.bioch.ox.ac.uk/undergraduates>

**Lady Margaret Hall** [www.lmh.ox.ac.uk](http://www.lmh.ox.ac.uk)

Lady Margaret Hall (LMH) is located in spacious gardens beside the University Parks. The College was founded in 1878 with a dual passion for learning and for equality, specifically making it possible for women to study at Oxford the first time. In 2016, LMH was the first Oxbridge college to launch a Foundation Year targeted at under-represented but academically able students. We combine consistently high academic standards with a long tradition of being a welcoming, stimulating and inclusive environment.

In 2023 LMH is a thriving co-educational academic community of over 400 undergraduate and some 300 postgraduate students. We have a Governing Body Fellowship of 48 with academics from across all four Divisions of the University. These include Statutory Professors, Tutorial Fellows, Official Fellows and Supernumerary Fellows.

We have around 140 support staff across the College and an additional cohort of some 60 academic staff. We are particularly proud to be the only Oxbridge college to hold the Gold Award from *Investors in People* for our support staff.

LMH is committed to research and scholarship and to effective, highly personalised teaching and learning. The collegiate system fosters a strong sense of community, bringing together leading academics and students across subjects, and from different cultures and countries. Our current strategic plan recognises the importance of student-staff collaboration.

We welcomed our new Principal, Professor Stephen Blyth, in Michaelmas Term 2022. Professor Blyth is continuing LMH's commitment to reducing barriers to higher education as well strengthening investment in our people: students, academics, support staff and alumni.

### **Biochemistry at LMH**

Biochemistry has a long and very strong history at LMH, being one of the first colleges in the University to appoint a Tutor in the subject. Subject teaching and student success have been especially strong with subject tutors winning several University Teaching Excellence Awards. The senior Fellow is Professor Phil Biggin (<https://www.bioch.ox.ac.uk/research/biggin>) whose expertise is in computational biochemistry. Dr Rachael Bashford-Rogers joined LMH as the second Tutorial Fellow and Associate Professor in 2022 and she is an immunologist. (<https://www.bioch.ox.ac.uk/research/bashford-rogers>)

We recruit up to 6 undergraduates per year to read Biochemistry. LMH strives to meet and exceed the minimal tutorial norms regarding expert research-led teaching delivered by established postholders. LMH is committed to access and Biochemistry has a strong record of recruiting the most able students from the most disadvantaged backgrounds.

We currently have 16 undergraduates on course and Biochemistry degree outcomes are always outstanding. The postholder will be responsible for selecting these students.

The College admits a number of graduate students in Biochemistry and related areas in Medical Science and Chemistry, and where such students are admitted, the postholder will take a share of the responsibility for informal graduate advising.

The College Library (80,000 volumes) exists to support the members of the College, particularly our students, with multiple copies of key textbooks and broad modern collections covering all of the subjects studied at the LMH. It is open 24 hours a day for College members, and by appointment for other users. The provision for biochemistry is excellent, with multiple copies of all the key undergraduate texts that ensure all students can borrow books for most of the year as required. There are also copies of more specialist texts. Most importantly students can suggest texts that they feel would be useful and these are obtained within 24 hours. Students are also able to borrow “moly-model” kits, which are particularly useful for the organic chemistry components of the course.

Much of the undergraduate Biochemistry course post-prelims requires reading of the primary literature and in that sense the most important facility is fast internet access. The College has invested substantially in that provision and all areas of the College have excellent wifi provision.

LMH encourages the interaction between year groups to form a cohesive cohort of students, including dinners (Freshers’ and Schools’ Dinner in the 3<sup>rd</sup> and 4<sup>th</sup> year, Scholars’ Dinners), which are usually preceded by a social gathering for all year groups. Furthermore, all year groups are invited to the 4<sup>th</sup> year dissertation presentations, which is also a social occasion.

The graduate and post-doctoral community is also rapidly developing its “subject cluster” focus with seminars and appropriate hospitality.

### **Length of tenure**

The post is offered for one year in the first instance with the possibility that it may be renewed for a further year. There is no entitlement to sabbatical leave.

### **Remuneration**

Salary will be on the Senior Tutors’ scale for stipendiary lecturers (£9,921 to £11,116 *per annum* for 4 hours at current 2022/23 rates). This may be subject to adjustment in line with any general cost-of living review of academic salaries which may take in October 2023.

The post is superannuated within the Universities Superannuation Scheme (USS).

A research allowance of (£222) per annum will be reimbursed on submission of receipts to the Academic Registrar.

### **Common Table**

The Lecturer will be entitled to weekday lunches without charge throughout the period of appointment, and to one free dinner per week during term. Other meals may be taken if paid for; all drinks and formal desserts are charged.

The Lecturer will be eligible for election to membership of the Senior Common Room (small subscription payable).

The Lecturer may have access to a shared college room but bookable teaching rooms are available.

### **Selection Criteria**

#### **Essential**

- Either a completed doctorate in Biochemistry (or a closely related subject), or evidence of substantial progress towards gaining one (applications from DPhil/PhD students beyond the early stages of their degree are welcome).
- A high level of academic achievement (commensurate with the candidate's career stage).
- The ability or potential to be an effective and inspiring teacher of Biochemistry in the tutorial context.
- An understanding of the needs of high achieving undergraduates, and a commitment to fostering high academic achievement in undergraduates.
- Good communication skills and sensitivity to deal effectively with pastoral duties, supported by College's Wellbeing team.
- Good research achievement or potential. This will be demonstrated by the candidate's doctoral thesis and/or any published or forthcoming work.
- Good organisational skills and a commitment to the administrative side of the post.
- The right to work in the UK (in a teaching role)

- A commitment to access and equal opportunities

### **Desirable**

- Experience of teaching, ideally tutorial teaching and ideally experience of the Oxford course.
- An enthusiasm for involvement with the wider life of the college, including social contact with students, and the potential to contribute to the intellectual community.

### **Method of Application**

Applications should be made by email and should include a brief covering letter as well as a *curriculum vitae* no longer than 3 pages with 2 cm margins and a 11 point font, which should contain the following information:

- (a) A list of published work (if any),
- (b) A brief description of current research
- (c) Details of any previous teaching experience.

**Should you be shortlisted**, you will need to ask two referees, to write **directly** via email to Mrs Jo White [academic-recruitment@lmh.ox.ac.uk](mailto:academic-recruitment@lmh.ox.ac.uk) . References must be sent by email from an institutional email address. A copy of the further particulars should be passed to referees, and the Selection Committee would like to take this opportunity to thank referees for their help.

Referees should be aware that under the 1998 Data Protection Act, the references they provide will be regarded as disclosable to the subject of the reference unless marked “strictly confidential” at the top of the letter itself.

Completed applications including the (optional) equal opportunities form, should be sent by email to Mrs Joanna White [academic-recruitment@lmh.ox.ac.uk](mailto:academic-recruitment@lmh.ox.ac.uk) to arrive no later than noon on **Friday 16 June 2023**.

All applicants will be sent an emailed confirmation of receipt of their application as soon as possible after it arrives. This will be sent to the email address given in the application unless specified otherwise by the applicant. Please state clearly in your application if email communication is problematic for you.

Shortlisted candidates will be interviewed on **Thursday 29 June 2023** and those interviewed will be asked to give a short (10 minute) presentation suitable for first- or second-year undergraduates (maximum of 3 slides).

Please note that any personal data submitted to Lady Margaret Hall as part of the job application process will be processed in accordance with the GDPR and related UK data protection legislation. For further information, please see the LMH Privacy Notice at: <https://www.lmh.ox.ac.uk/privacy-notice>

*Lady Margaret Hall is an Equal Opportunities Employer*