

## **The Levin Junior Research Fellowship in Peace Studies**

**Lady Margaret Hall, University of Oxford**

### **1 The Fellowship**

This **Junior Research Fellowship (JRF)** at Lady Margaret Hall (LMH) is intended as a career development post for an early career academic. It provides a three-year opportunity to develop independent research alongside gaining some experience and training in tutorial teaching. The successful applicant will be provided with a mentor, who will offer career guidance and general advice.

This post is for three years. It is funded in memory of Jerry and Sis Levin who dedicated their lives to the search for peace following Jerry's kidnapping in the 1980s in Beirut when he was CNN bureau chief. The Levin JRF in Peace Studies has been established in the context of the College's strategy to enhance its own academic provision, to provide new opportunities for career development and to develop links between the world of teaching and research and the wider national and international environment.

The person appointed would be expected to conduct significant research and teaching in the field of non-violent conflict resolution, broadly defined. They would be expected to undertake research that will have a substantial empirical component in the field. The research should have practical as well as academic impact in their subject area, and that will inform policymaking of the professionals working in the area. The person appointed will be expected to undertake three hours a week of undergraduate tutorial teaching in International Relations (for LMH during the three 8-week terms). S/he will help with the organisation and promotion of teaching and research in International Relations at LMH and will play a full role in the intellectual and social life of the College. The College would also encourage the Research Fellow to engage with the academic activities of the Department of Politics and International Relations.

### **2 Background and Context**

LMH was founded in 1878 to make academic study in Oxford available to women for the very first time, living and working together in an academic community. Today the College is as firmly committed as ever to extending equality of educational opportunity to an increasingly diverse and international group of students and teachers enabling them to work together and share in the intellectual, cultural and community life of LMH. Since the College was founded, those leading it have understood that advanced scholarship has the capacity to transform contemporary society.

The Fellow will be required to give, at least annually, a lecture or seminar in the College on the research activity undertaken and its broader context, to a wider general audience of, *inter alia*, undergraduate and graduate students of the College, and alumni and friends. In this respect, participation by the Fellow in policy discussions through panels, and other speaking platforms that reach the policy makers and actors in the field of non-violent conflict resolution, will be an important part of the Fellow's work.

### **3 International Relations at LMH and Oxford**

Lady Margaret Hall is a College with a strong international character. Many of its undergraduates and graduates are drawn from overseas. The College also takes a number of Visiting Students, mainly from the United States, many of whom opt to take International Relations papers.

International Relations is primarily taught at the undergraduate level within the degrees of Philosophy, Politics and Economics (PPE), which is the largest undergraduate course in the university, and in History and Politics. Altogether there are approximately forty students studying politics at the College. At LMH almost everyone studying politics opts to take at least one International Relations paper. In addition to the specialist International Relations papers, there are a number of papers covering such fields as the European Union, the Middle East, Africa, South Asia, Japan and China. The College also welcomes graduate applications in Politics and International Relations and in Refugee Studies and the successful appointee may be asked to help as a College Adviser to a small number of graduate students.

#### **4 Oxford University relationships**

The study of International Relations is extremely strong at Oxford and there are a large number of specialist libraries and institutes to support faculty research in its various sub-fields. The Department of Politics and International Relations at Oxford has been accorded the highest rating in both the teaching quality assessment and the research assessment exercises. The International Relations Network provides a focus within the Department for much research activity, holding regular seminars and discussions looking at all aspects of international affairs. The Department has a distinguished graduate programme, which attracts students from a wide range of countries.

#### **5. Duties**

The Research Fellow's duties will be:

- To conduct and publish research.
- To engage with external bodies to inform policy making.
- To teach International Relations to undergraduates for three contact hours a week during term.
- To give, at least annually, a lecture or seminar in the College on the research activity undertaken.
- To play a full role in the intellectual life of the College.
- To assist the Politics tutor in the undergraduate admissions exercise.
- To undertake training for tutorial teaching and admissions interviewing as required.
- To assist with the administrative tasks associated with LMH teaching (guidance and support provided by the Academic Office).

The Fellow would be required to present to the College a copy of any publication arising from study or research undertaken during the tenure of the Fellowship, and to submit an annual report on progress and activities to the Governing Body of the College.

The person appointed will work under the direction of the Tutor in Politics, Professor Robin Harding. S/he is expected to reside in Oxford for the eight weeks of full term and the ninth and tenth week of Michaelmas Term (for the admissions process). The person appointed may not take on any additional teaching obligations or other remunerated employment without the approval of the Academic Policy Committee during the course of the Research Fellowship. The successful applicant will be expected to take up the post from 1<sup>st</sup> October 2023, or as soon as possible thereafter.

#### **6. Salary and Other Benefits**

- The salary will be on the Grade 7 scale, starting at £34,308 per annum, at current rates; any teaching above three hours will be paid at the Senior Tutors' Committee agreed hourly rate.
- The Research Fellow will be entitled to all meals (Common Table rights) whenever the kitchens are open.

- An accommodation allowance of £5,250 will be available which may be used to cover the cost of single person accommodation in College if available.
- An annual research allowance of £1,669 will be available, with expenses reimbursed via the Academic Registrar.
- All College staff are offered a free annual flu jab, administered at work.
- Help with Childcare costs - The College operates Childcare Salary Sacrifice schemes to help meet the costs of nursery, child-minders, nanny and after school club costs.
- Parking - There is parking facility available on site.
- Cycle to Work Bicycle Purchase Scheme - The College subscribes to the cycle to work scheme for the purchase of a bicycle and associated safety equipment, offering discounts on purchase price and an interest-free loan over 12 months.
- Bus and Train Season Tickets - Help can be given to purchase discounted bus and train passes, repaid over 12 months.
- Eye Tests for VDU - You will be entitled to have your eye test paid for. If you require spectacles specifically for VDU use, the College will contribute towards the cost.
- Sports Facilities - The College has a small on-site gym which is available for staff use (for a small fee). Staff may also apply to join many of the sports clubs available through the University of Oxford, though priority is given to students. Further information is available at [www.sport.ox.ac.uk/oxford-university-sports-facilities](http://www.sport.ox.ac.uk/oxford-university-sports-facilities)

Further information about the College can be found at <https://www.lmh.ox.ac.uk/>

## 6. Qualifications

Applicants should either have successfully completed a doctorate **or** have a Master's degree and be well advanced in the process of completing a doctoral thesis. Candidates should additionally have a project which they intend to complete in the period of the Fellowship. **The award is intended to support a recently post-doctoral candidate.** Candidates who have not previously taught the International Relations papers (courses) at Oxford will be expected to familiarise themselves with the syllabus and to be prepared to teach at least the core paper 214; but the ability to teach paper 212 (International Relations in the Era of Two Wars) and paper 213 (International Relations in the Era of the Cold War) would be welcome. Details of the syllabus for each paper can be found in the Appendix.

## 7. Selection Criteria

- Record of high-quality research in the field of non-violent conflict resolution.
- High level of academic achievement relative to career stage.
- Importance, clarity, and feasibility of proposed research.
- Ability and willingness to engage with relevant international agencies.
- Tutorial teaching potential and an interest in teaching.
- Ability and willingness to contribute to the intellectual life of the College.
- The organisational skills to fulfil the administrative demands of the post.

## 8. Method of Application

Applications should be made by email and should include a brief covering letter as well as a curriculum vitae no longer than 3 pages with 2 cm margins and a 11-point font. Please also include the following:

- a list of published work
- a brief description of current research
- an outline (no more than 500 words) of the research proposal for the period of the JRF
- details of any previous teaching experience.

Should you be shortlisted, you will need to ask two referees, to write directly via email to Mrs Joanna White [academic-recruitment@lmh.ox.ac.uk](mailto:academic-recruitment@lmh.ox.ac.uk) . References must be sent by email from an institutional email address. A copy of the further particulars should be passed to referees, and the Selection Committee would like to take this opportunity to thank referees for their help.

Referees should be aware that under the 1998 Data Protection Act, the references they provide will be regarded as disclosable to the subject of the reference unless marked “strictly confidential” at the top of the letter itself.

Completed applications including the (optional) equal opportunities form, should be sent by email to Mrs Joanna White [academic-recruitment@lmh.ox.ac.uk](mailto:academic-recruitment@lmh.ox.ac.uk) to arrive **no later than noon on Friday 30 June 2023**.

All applicants will be sent an emailed confirmation of receipt of their application as soon as possible after it arrives. This will be sent to the email address given in the application unless specified otherwise by the applicant. Please state clearly in your application if email communication is problematic for you.

Shortlisted candidates will be invited for interview at LMH, likely during **the week commencing 10 July 2023**. They will be asked to submit a sample of their written work. This can be an article or chapter, published or unpublished, but should be chosen to best showcase recent work. It should be between 8,000 and 10,000 words maximum.

Further details about interviews will be provided in advance.

Please note that any personal data submitted to Lady Margaret Hall as part of the job application process will be processed in accordance with the GDPR and related UK data protection legislation. For further information, please see the LMH Privacy Notice at: <https://www.lmh.ox.ac.uk/privacy-notice>

*Lady Margaret Hall is an Equal Opportunities Employer*