

## APPLICATION FOR EMPLOYMENT

POSITION APPLIED FOR: Front of House Catering Assistant

Where did you hear about this post?  
\_\_\_\_\_



# LMH

Lady Margaret Hall

### PRIVATE AND CONFIDENTIAL

Return this form to: HR Administrator  
Lady Margaret Hall  
Norham Gardens  
Oxford OX2 6QA

Or email: [recruitment@lmh.ox.ac.uk](mailto:recruitment@lmh.ox.ac.uk)

Surname		Forename(s)		Title
Address				
Postcode				
NI No		Telephone number		Email
Are there any restrictions on you taking up employment in the UK?    Yes <input type="checkbox"/> No <input type="checkbox"/> (If yes, please provide details)				

### EDUCATION HISTORY

Schools/colleges/university	Qualifications gained and dates

### EMPLOYMENT HISTORY (Please complete in full and use a separate sheet if necessary)

FROM - TO	NAME & ADDRESS OF EMPLOYER	JOB TITLE	DUTIES	RATE OF PAY	REASON FOR LEAVING

Notice required in current post: \_\_\_\_\_

## OTHER EMPLOYMENT

Please note any other employment you would continue with if you were to be successful in obtaining this position.

## REFERENCES

Please note here the names and addresses of two persons from whom we may obtain both character and work experience references.

1.

2.

## CRIMINAL RECORD

Please note any criminal convictions except those 'spent' under the Rehabilitation of Offenders Act 1974. If none please state. In certain circumstances employment is dependent upon obtaining a satisfactory basic disclosure from the Disclosure and Barring Service.

## DECLARATION (Please read this carefully before signing this application)

1. I confirm that the above information is complete and correct and that any untrue or misleading information will give my employer the right to terminate any employment contract offered.
2. I agree that should I be successful in this application, I will, if required, apply to the Disclosure and Barring Service for a basic disclosure. I understand that should I fail to do so, or should the disclosure not be to the satisfaction of the company any offer of employment may be withdrawn or my employment terminated.

Signed: .....

Date: .....